



**केंद्रीय वस्तु एवं सेवाकर और उत्पाद शुल्क के प्रधान आयुक्त का कार्यालय**  
**OFFICE OF THE PRINCIPAL COMMISSIONER OF CENTRAL GST & CENTRAL EXCISE,**  
**चेन्नई उत्तर**  
**CHENNAI NORTH**  
**26/1, महात्मा गांधी रोड, नुंगमबक्कम, चेन्नई-600 034**  
**26/1, MAHATHMA GANDHI ROAD, NUNGAMBAKKAM, CHENNAI - 600 034.**

F.NO. GEXCOM/SYS/INFR/AMC/4/2023-SYS

**Notice inviting E-Tender Document for Annual Maintenance Contract of Computers, Peripherals, Printers, network switches and Laptops at the Office of the Principal Chief Commissioner of GST & Central Excise, Chennai and Pudducherry Zone-Reg.**

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The Office of the Principal Commissioner of GST & Central Excise, Chennai – North, invites e-tender quotations from experienced, eligible, reputed, registered firms/companies engaged in the business of providing Annual Maintenance Contract Services of Computers and its Peripherals available at Office of the Principal Chief Commissioner of GST & C. Ex., Chennai & Pudducherry Zone, mentioned in Annexure- I for 1 year from the date of award of contract.

**2. SCOPE OF ANNUAL MAINTENANCE CONTRACT OF COMPUTERS AND ITS PERIPHERALS**

**2.1 Scope of work:** There are 88 nos - Desktop Computers of various brands viz. Dell/HP/ACER, 01 nos- All in One PC of HP, 4 nos – laptops(HP/ASUS ), 36 nos - Laser Jet printers of various brands viz –HP/ Canon/Samsung, 21 nos- MFD All in one Laserjet printers. AMC will include installation of valid reputed Antivirus software (antivirus to be installed whenever required) and network maintenance and preventive maintenance.

Office locations	Desktop Computers	All in One PC's	Laptop	Laserjet Printers (Black)	MFD All in One Printers	Scanner
1. Office of the Pr Chief Commissioner At GST Bhavan, Nungambakkam, 26/1, Uthamar Gandhi Road, Chennai-600034	88	1	04	36	21	00
<b>Total</b>	88	1	04	36	21	00

**3. Document Download:**

The tender/bid is invited in two bid system- 1) Technical/Qualifying Bid and 2) Financial Bid. The tender documents viz. 1) Technical/Qualifying Bid (Annexure –A, B, C, D and G) along with Scope of work, eligibility criteria, terms and conditions, and 2) Financial Bid

(Annexure-E) including BOQ, and Price Bid Undertaking (Annexure F) can be downloaded from Central Public Procurement Portal website <https://eprocure.gov.in/eprocure/app>. Duly filled in documents complete in all respects should be uploaded by the bidders having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India.

3.1 The Time Schedule of the e-tender process is furnished as under.

TIME SCHEDULE OF TENDER

S.No	Particulars	Date	Time
1	Tender e-publish date	16.03.2023	04.00pm
2	Document download start date	16.03.2023	05.00 pm
3	Start date for seeking online clarification	16.03.2023	05.00 pm
4	Last date for seeking online clarification	20.03.2023	05.00 pm
5	Bid submission start date	16.03.2023	5.00 pm
6	Bid submission last date	27.03.2023	05.00 pm
7	Tender opening date (Technical)	28/03/2023	11.00 am

**4. Bid submission:**

Bids shall be submitted online at Central Public Procurement Portal website <https://eprocure.gov.in/eprocure/app>. Bidder/Tenderer/Contractor is advised to follow the instructions at "Instructions to Bidder for online Bid submission" for online submission of Bids. Intending tenderers are advised to visit Central Public Procurement Portal website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum/amendment.

**(Poonam P. Thakare)**  
**Deputy Commissioner of GST & C. Ex.**  
**Computers/ICT Cell, Chennai North**

Copy to:

1. Chennai South/North/Outer/Puducherry Commissionerate (For display in the notice board).
2. The Deputy/Asst. Commissioner (12) Divisions, Chennai-North Commissionerate, for Display on Notice Board.
3. The Superintendent, Pr CCO (for publication on the official website).