


I/766374/2022

	<p>मालऔरसेवाकरएवंकेन्द्रीयउत्पादशुल्कप्रधानमुख्यआयुक्तकार्यालय OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRAL EXCISE केन्द्रीयमालऔरसेवाकरएवंकेन्द्रीयउत्पादशुल्कअंचल: तमिलनाडुएवंपुदुच्चेरी CENTRAL GST & CENTRAL EXCISE ZONE : TAMILNADU & PUDUCHERRY जीएसटीभवन,सं. 26/1, महात्मागांधीरोड, चेन्नई - 600 034 GST BHAWAN, No.26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034 ई-मेल/Email: ccu-cexchn@nic.in दूरभाष/Ph:044-28331185 फेक्स/Fax:044-28331050/1015</p>	
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TRANSFER POLICY -2022 FOR INSPECTORS

1.Introduction:

This policy is formulated in consultation of all the concerned, by reviewing the earlier transfer policy based on the past experience, request of the concerned to consider certain changes; the norms for deployment of officers to Groups out of Chennai etc.

1.1 These transfer policy guidelines are applicable to the officers in the cadre of Inspector under Chennai Cadre Controlling Authority and would supersede all the previous Transfer Policy guidelines.

1.2 The jurisdiction of the Chennai Cadre Controlling Authority (CCA), headed by the Principal Chief Commissioner of CT & Central Excise, Chennai Zone spreads over Tamil Nadu & Puducherry covering two Zones viz (i) GST & Central Excise, Chennai Zone and (ii) Customs Preventive Zone, Tiruchirappalli.

1.3 The Chennai GST & Central Excise Zone consists of 14 (fourteen) Commissionerates viz. Chennai North, Chennai South, Chennai Outer, Puducherry, Audit Chennai-I, Audit Chennai-II, Appeals Chennai-I, Appeals Chennai-II, Coimbatore, Madurai, Salem, Tiruchirappalli, Audit Coimbatore and Appeals Coimbatore.

1.4 The Customs Preventive Zone (CCP), Tiruchirappalli consists of two Commissionerates viz: Trichy Customs and Tuticorin Customs. The policy for deployment of officers within CCP is governed by the policy formulated by the Chief Commissioner of Customs (Prev.), Tiruchirappalli.

1.5 In addition to the above-mentioned Zones / Commissionerates, the officers in the grade of Inspector are also deployed to the specified Directorates located in Tamilnadu & Puducherry, on local rotational transfer (loan) basis, from the sanctioned strength of the office of the PCCO.

2. Objective of the Policy :

2.1 The objective of these Transfer Policy guidelines is to ensure adequate exposure to the officers in various spheres of working in the department; provide transparency, objectivity and fairness in the Annual General Transfers, besides protecting the interests of the administration which, in fact, would prevail over any other aspect.

2.2 Further, these policy guidelines are subject to instructions/guidelines issued, from time to time, by CBIC, DOPT and CVC.

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3. Applicability:

3.1 These guidelines are applicable to Inter Zonal transfers between the two zones covered by para 1.2 of this policy; deployment to formations within CT& C.Ex. Zone; Directorates in Tamilnadu and Puducherry on loan basis; rotation of officers from one station / charge to another within the Commissionerates, under Chennai CT & C.Ex. Zone.

3.2 The offices located within the Chennai CCA are divided into Groups as mentioned in the Table -I, hereunder. The various offices in each Groups are as given in para 6.

Table -I

Groups	Name of the Group
I	Chennai
II	Puducherry
III	Coimbatore
IV	Madurai
V	Salem
VI	Tiruchirappalli
VII	CCP Zone

4 Annual General Transfer:

4.1 CCA will prepare a list of officers due for transfer in ensuing General Transfer as per Guidelines and place the same on website well in advance, normally by 31st December; and call for options of transfer/posting from the officers who are either due for transfer or otherwise seeking transfer on any genuine ground. The officers may submit their options/representations for transfer, through proper channel or over the IT platform devised for this purpose, as the case may be, by the due date prescribed.

4.2 The Annual General Transfer will be normally issued by 30th April and the transfer orders within Commissionerates may be issued by 15th May of every year subject to other circumstances and administrative exigencies.

4.3 All the officers under orders of transfer should be relieved by due date and the officers should then join their new place of posting as prescribed in the order. Representations, if any, arising out of the transfers effected could be addressed only after the officer joins his/her new place of posting.

5. Tenure of posting of Inspectors in Commissionerates/Directorates:

The maximum tenure of posting of an inspector is as prescribed hereunder:-

- (i) GST Commissionerates : 4 years
- (ii) Audit Commissionerates : 3 years
- (iii) Appeals Commissionerate : 2 years
- (iv) Pr.Chief Commissioner's Office : 2 years
- (v) Directorates :2 years