

	<p>माल और सेवा कर एवं केन्द्रीय उत्पाद शुल्क प्रधान मुख्य आयुक्त कार्यालय  <b>OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST &amp; CENTRAL EXCISE</b>      केन्द्रीय माल और सेवा कर एवं केन्द्रीय उत्पाद शुल्क अंचल : तमिलनाडु एवं पुदुच्चेरी  <b>CENTRAL GST &amp; CENTRAL EXCISE ZONE : TAMILNADU &amp; PUDUCHERRY</b>      जी एस टी भवन, सं. 26/1, महात्मा गांधी रोड, चेन्नई - 600 034  <b>GST BHAWAN, No. 26/1, MAHATHMA GANDHI ROAD, CHENNAI - 600 034</b>      ई - मेल / E-mail: <a href="mailto:cca.estt.section@gmail.com">cca.estt.section@gmail.com</a> / <a href="mailto:ccaestt-prcco@gov.in">ccaestt-prcco@gov.in</a>      दूरभाष / Ph. No.: 044-28331011 फैक्स / Fax No.: 044-28331015</p>	
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File No. GCCO/CCA/SENR/32/2022-CCAESTT-O/o Pr CC-CGST-ZONE-CHENNAI

To

1. The Chief Commissioner of Customs (P), Tiruchirappalli
2. The Principal Commissioner/Commissioner of GST & Central Excise, Chennai North/South/Outer/Audit-I/Audit-II/Appeals-I/Appeals-II/Puducherry/ Coimbatore/Coimbatore-Audit/Coimbatore-Appeals/ Salem/Madurai/Tiruchirappalli.
3. The Commissioner of Customs Trichy/ Tuticorin.

Madam/Sir,

**Sub:** Estt (CCA) – Draft Seniority list as on 01.12.2022 in the grade of Executive Assistant of the GST & Central Excise, Chennai Zone Circulation-Reg.

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The Draft Seniority list as on 01.12.2022 in the grade of Executive Assistant prepared as per orders in force, is enclosed for circulation among all the Executive Assistant under your jurisdiction.

2. The Draft Seniority list consists of two parts, ‘**Annexure-A**’ containing the names of the Executive Assistants available. ‘**Annexure-B**’ containing the names of the Executive Assistants who were enlisted in the Seniority list issued on 01.11.2021, but vacated the post during 01.11.2021 to 01.12.2022 on various events indicated against each.
3. The Draft Seniority list may please be circulated among the entire Executive Assistants as appearing in Annexure-A of the Seniority List and dated acknowledgement from each individual obtained in the enclosed format forwarded to reach this office on or before 16.01.2023. Representations requesting any correction with reference to the discrepancies noticed in the entries in the Seniority list, if any, shall be made within 15 days from the date of issue of this Seniority list and the same may please be forwarded along with relevant documents in respect of the individual’s claim duly verified and attested by the Administrative Officer concerned. The individuals may also be informed that once they accept the fixation of Seniority and furnishes the acknowledgement, further representations will not be entertained. Also, if representations on any discrepancy in the fixation of seniority are received after the above mentioned date it will not be entertained.

I/1063115/2022

4. The particulars incorporated in the Seniority lists may please be verified with the Service Books of the officers concerned and the result of such verification duly recorded in the prescribed certificate (enclosed) may be sent to this office, within one month from the date of issue of this letter.

5. Further they may be informed that the seniority list now issued is subject to outcome of pending cases, if any, in various judicial forums.

Yours faithfully

Encl: As above.

(RAJNI MENON)  
ASSISTANT COMMISSIONER

**Copy to:**

- The Additional Commissioner, O/o the Chief Commissioner of Customs (Preventive) Zone, Trichy.
- The Chief Accounts Officer, PR.CCO, Chennai.
- The Superintendent, CF-CCA, PR.CCO, Chennai.
- The Superintendent (Computer Section), Pr.CCO Chennai - *for displaying on website*
- The Ministerial Officers Association, Chennai

## ANNEXURE-A

## OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST &amp; CENTRAL EXCISE

## DRAFT SENIORITY LIST IN THE GRADE OF EXECUTIVE ASSISTANT OF GST &amp; CEX, CHENNAI ZONE AS ON 01.12.2022

SEN. NO.	EMP. CODE	NAME	CAT	DOB	DOFA	DOC	DR/PR	DOA IN PRESENT GRADE	ERSTWHILE CADRE	EDU_QN	COMMISSIONERATE	REMARKS
1	3655	SIVAKUMAR M	GEN	19-09-1963	15-06-1983	01-04-1988	PR	28-01-1995	DOS	MA	COIMBATORE APPEALS	
2	2876	MOHIDEEN M M	GEN-PH (OH)	08-05-1971	19-01-1988	19-01-2000	PR	24-11-2008	DOS	BCOM	MADURAI	
3	3750	ANITHA ANJALINA P	GEN-PH	27-10-1964	09-01-1996	09-01-1998	PR	27-08-2014	DOS	HSC	SALEM	
4	3842	SUDHAKARAN K	SC	10-07-1970	22-10-1993	22-10-1995	PR	26-08-2014	DOS	HSC	COIMBATORE AUDIT	
5	2108	ANNANDAPADMAVATHY	GEN	15-07-1967	14-06-1993	24-06-1996	PR	20-01-2003	STA	BSC	COIMBATORE	
6	5077	JAMUNA RANI C	GEN	14-03-1969	28-05-1993	07-12-1995	PR	23-10-2003	STA	BCOM	COIMBATORE AUDIT	
7	3843	SUSEELA G	ST	25-05-1964	29-11-1996	29-11-1998	PR	01-04-2006	STA	HSC	SALEM	
8	3808	DHANALAKSHMI C	GEN	18-12-1964	17-12-1992	17-12-1996	PR	10-06-2008	STA	SSLC	COIMBATORE AUDIT	
9	7929	SIVAKUMAR R	GEN	28-10-1972	01-07-1998	01-07-2000	PR	07-05-2014	STA	BSC	PR. CCO	
10	7490	THULASSI B	OBC+CA	08-09-1987	27-09-2012	27-09-2014	PR	27-09-2015	TA	B.SC	PUDUCHERRY	
11	9468	G.JAYAKANTHAN	GEN	27-03-1965	19-04-1984	19-04-1987	DR	03-07-2019	EA - SURPLUS STAFF	SSLC	CHENNAI NORTH	REDEPLOYMENT OF SURPLUS STAFF
12	9469	S.REVATHY	GEN	10-04-1967	05-11-1990	13-05-1994	DR	03-07-2019	EA - SURPLUS STAFF	BSC	CHENNAI APPEALS-I	REDEPLOYMENT OF SURPLUS STAFF

5757

13	9470	A AFZAL HUSSAIN KHAN	GEN	15-04-1972	22-07-1994	29-10-1997	DR	03-07-2019	EA - SURPLUS STAFF	HSC	CHENNAI SOUTH	REDEPLOYMENT OF SURPLUS STAFF
14	2192	NAGAJOTHI P	OBC-PH (OH)	29-09-1975	06-12-1995	06-12-1997	PR	12-10-2022	AO	MA	MADURAI	REVERTED TO EA VIDE ORDER NO 124/2022 DT 12.10.2022

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## ANNEXURE-B

## OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST &amp; CENTRAL EXCISE

## DRAFT SENIORITY LIST IN THE GRADE OF EXECUTIVE ASSISTANT OF GST &amp; CEX, CHENNAI ZONE AS ON 01.12.2022

SEN. NO.	EMP. CODE	NAME	CAT	DOB	DOFA	DOC	DR/PR	DOA IN PRESENT CADRE	ERSTWHILE CADRE	EDU_QN	COMMISSIONERATE	REMARKS
1	2225	FARIDA BEGUM A	GEN	30-05-1967	04-12-1991	16-09-1994	PR	19-08-2015	DOS	MA	MADURAI	PROMOTED AS A.O AS ON 06.01.2022
2	7472	DILIP KUMAR J	OBC	07-05-1983	11-12-2012	11-12-2014	PR	04-01-2015	TA	BE	PR.CCO, CHENNAI	PROMOTED AS INSPECTOR AS ON 21.12.2021
3	7326	FRANCIS SAGAYARAJ	UR	01-03-1983	06-04-2011	18-03-2015	PR	15-08-2015	TA	BBA	TRICHY CC(P)	PROMOTED AS INSPECTOR AS ON 21.12.2021
4	7478	MANIKANDAN K	OBC	06-11-1986	12-03-2012	23-03-2015	PR	15-08-2015	TA	BE	CHENNAI NORTH	PROMOTED AS INSPECTOR AS ON 21.12.2021
5	7474	THENMOZHI B	SC	21-03-1978	24-09-2012	24-09-2014	PR	24-09-2015	TA	BSC	CHENNAI NORTH	PROMOTED AS A.O AS ON 18.12.2021



Certified that I have carefully perused the draft seniority list in the cadre of Executive Assistant as on 01.12.2022 and accept the fixation of my seniority as correct.

SIGNATURE WITH DATE

Name:

Designation:

Office in which working:

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Certified that I have carefully perused the draft seniority list in the cadre of Executive Assistant as on 01.12.2022 and found certain discrepancies and have submitted a detailed representation to the concerned controlling officer, in respect of the discrepancies noticed.

SIGNATURE WITH DATE

Designation:

Office in which working:

\* Strike out whichever is not applicable.

CERTIFICATE TO BE FURNISHED BY THE ADMINISTRATIVE OFFICER OF COMMISSIONERATE HQRS WHILE FORWARDING THE REPRESENTATIONS FROM INDIVIDUALS REGARDING FIXATION OF THEIR SENIORITY WITH REFERENCE TO THE DRAFT SENIORITY LIST AS ON 01.12.2022 IN THE CADRE OF EXECUTIVE ASSISTANT.

Certified that the individual has accepted the fixation of his seniority position in the list of Executive Assistant updated as on 01.12.2022 the individual has not accepted the fixation of his seniority and has submitted a representation and the particulars have been verified with relevant records and the claim of the individual is found to be correct.

SIGNATURE OF THE A.O. WITH DATE

Name of the A.O.  
With Office Seal

\* Strike out whichever is not applicable.